

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634
REGULAR MEETING
Monday April 9, 2018 5:30 p.m.
General Brown Room - Jr./Sr. High School

MINUTES

MEMBERS PRESENT: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Natalie Hurley

OTHERS PRESENT: Barbara J. Case, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Babette Valentine, Curriculum Coordinator; Nicole Donaldson, Principal Jr.-Sr. High School; Kylee Monroe, Director of Student Services; Dominic D'Imperio, Director Employer/Employee Relations JLBOCES; Debra Bennett, District Clerk; Students / Staff Members / Community Members

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:30 p.m. by President West, followed by the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion for approval was made by Jamie Lee, and seconded by Brien Spooner, with motion approved 7-0.

3. PRESENTATIONS: Mrs. Carrie LaSage introduced three winners of the Greater Thousand Islands Literacy Council writing contest. Ms. Misty Yarnall (1st Place Grade 12), Ms. Natalie Sheen (1st Place Grade 8), and Ms. Mckenna Lee (2nd Place Grade 6) read their submissions. Mr. Cody Bourcy was awarded 3rd Place for Grade 6, and Shania Griffin was awarded 1st Place for Grade 9; however they were unable to attend. Superintendent Case congratulated all of the winners, as well at their teachers and parents.

4. PUBLIC COMMENTS: No requests at this time.

5. CONSENT AGENDA

Motion for approval was made by Daniel Dupee, and seconded by Albert Romano, with motion approved 7-0.

(A) Approval of Minutes as listed:

- March 12, 2018 - Regular Meeting

(B) Approval of Building and Grounds Requests as listed:

- BGP gymnasium - Mondays and Wednesdays, April 9-May 30, 2018 from 6:00 p.m. to 8:00 p.m. - GB Youth Softball / Dexter Citizens' Committee - softball practice
- JSHS turf field - April 7, 2018 from 11:00 a.m. to 3:00 p.m. - IHC Varsity Boys Lacrosse Game vs. VVS

(C) Approval of Conferences and Workshops as listed: none

(D) Approval of Conferences and Workshops as per *My Learning Plan* Report 4/5/2018

(E) Approval of Financial Reports / Warrants for February 2018

6. BOARD MEMBER'S REPORTS / STAFF MEMBER REPORTS / PRESENTATIONS

(A) Comments and Information shared by Board Members: None at this time.

(B) Staff Member Reports (as provided)

(C) Staff Member Presentations: None at this time.

7. ITEMS FOR BOARD INFORMATION / DISCUSSION

(A) Board Information - 2018-2019 Proposed JLBOCES Administrative Budget

(B) Board Information - Candidates for election to the Jefferson-Lewis-Herkimer-Oneida Board of Cooperative Education Services (BOCES) as listed:

- Mr. Lynn A. Murray - Copenhagen Central School District
- Mr. Michael F. Young - Lowville Academy & Central School District
- Dr. Sandra Young Klindt - General Brown Central School District

Three (3) vacancies exist and three (3) candidates have been nominated. The term of office for each vacancy is three years beginning July 1, 2018, and concludes June 30, 2021. The election and vote on the proposed 2018-2019 BOCES administrative budget will take place on April 18, 2018 in component school districts.

There will be a Special Meeting of the General Brown Central School District Board of Education to be held on April 18, 2018 at 7:00 a.m. in the District Conference Room for the purpose of voting on the proposed 2018-2019 BOCES budget and election of three members to the BOCES Board of Education.

- (C) Board Information - BOCES candidate letter has been received from Dr. Sandra Klindt.
- (D) Board Information - PIVOT Student Assistance Program 1st Semester Report
- (E) Board Information - As per the GBTA Contract, "If the District has three or more unused snow days as of April 10th, one day will be added to the April vacation and one day to the Memorial Day recess, as long as there is a minimum of one snow day remaining." The days to be added are April 20th and May 25, 2018. Therefore, the District will be closed on May 25, 2018.
- (F) Board Information - Amanda Miller of Lake Ontario Realty made a generous donation in the amount of \$377 to clear the lunch accounts of twelve students.

8. ITEMS FOR BOARD DISCUSSION / ACTION

- (A) Board Action - 2nd Policy Reading and Adoption of the following:
 - Policy #7133 (new) - *Educational Stability for Students in Foster Care*
 - Policy #8460 (revised) - *Field Trip Policy*
 - Policy #8260 (revised) - *Parent and Family Engagement in Title I Programs*Motion for adoption was made by Brien Spooner, and seconded by Sandra Klindt, with motion approved 7-0.
- (B) Board Action - Approval of **Assistant Clerks and Inspectors for the Tuesday, May 15, 2018 Budget Vote** and Board of Education Election as follows:
 - Assistant Clerks: Rebecca Flath - Kristi Bice - Michael Parobeck - Lisa Leubner - Deanna Oliver
 - Inspector: Jefferson County Board of Elections Inspector, with Donna Keefer serving as Chief Inspector
 - Lisa Smith will serve as Chairperson for the Annual Meeting / Budget Vote ElectionMotion for approval was made by Albert Romano, and seconded by Natalie Hurley, with motion approved 7-0.
- (C) Board Action - Approval is requested for **the Immaculate Heart Central School District to combine with the GBCSD** as host for the purpose of athletic competition, pending the approval of the NYSPHSAA Section III, to compete in the sport of Wrestling at the Varsity and Modified levels for the 2018-2019 school year.
Motion for approval was made by Albert Romano, and seconded by Daniel Dupee, with motion approved 7-0.
- (D) Board Action - Approval is requested to award **Steet-Ponte for the bid purchase of one 2018 Ford Edge** in the amount of \$27,299.
Motion for approval was made by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.
- (E) Board Action - **BE IT RESOLVED that the General Brown Central School District Board of Education takes action to approve the MADISON-ONEIDA Cooperative Bidding Resolution** as follows:
Motion for approval by was made by Jamie Lee, and seconded by Brien Spooner, with motion approved 7-0.

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the "BOCES") during the 2018-2019 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

WHEREAS, the General Brown School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

CERTIFICATION OF DISTRICT CLERK

I, Debra L. Bennett, District Clerk of the General Brown Central School District Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on April 9, 2018.

Signature: _____

Date: April 9, 2018

(F) Board Discussion / Action - Approval of the **RESOLUTION PROHIBITING TAX EXEMPTIONS UNDER REAL PROPERTY TAX LAW §487** as follows:

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
RESOLUTION PROHIBITING TAX EXEMPTIONS
UNDER REAL PROPERTY TAX LAW §487**

At a Regular Meeting of the Board of Education (the “Board”) of the General Brown Central School District (the “District”), held at the General Brown Jr./Sr. High School Dexter, NY on the 9th day of April, 2018.

The meeting was called to order by the Board President and, upon roll call being called, the following were:

PRESENT: Jeffrey West; Daniel Dupee II; Sandra Young Klindt; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Jamie Lee
ABSENT: none

Upon the recommendation of the Superintendent of Schools, the following resolution was offered by Jeffrey West, and seconded by Daniel Dupee, to wit:

WHEREAS, Section 487(2) of the New York State Real Property Tax Law as enacted prior to December 31, 2017 authorizes an exemption from real property taxes for certain alternative energy projects, including a solar energy system, wind energy system, or a farm waste energy system approved in accordance with the provisions of section 487 of the Real Property Tax Law;

WHEREAS, Section 487(2) of the New York State Real Property Tax Law as amended and effective on and after January 1, 2018 authorizes an exemption from real property taxes for certain alternative energy projects, including a solar energy system, wind energy system, farm waste energy system, micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating equipment system, electric energy storage equipment, and electric energy storage system approved in accordance with the provisions of section 487 of the Real Property Tax Law;

WHEREAS, Section 487(8) of the New York State Real Property Tax Law also provides that, notwithstanding the authorized exemption, a board of education of a school district may adopt a resolution to provide that no such exemption shall be applicable within its jurisdiction with respect to any energy generation or storage system constructed subsequent to the effective date of such resolution;

WHEREAS, this Board has determined that no such exemption should be applicable within its jurisdiction with respect to any energy generation or storage system constructed in accordance with the provisions under section 487 of the Real Property Tax Law as identified above subsequent hereto;

WHEREAS, this Board has determined it to be in the District’s best interests to adopt a resolution declaring that no exemption under Section 487 of New York’s Real Property Tax Law with respect to any energy generation or storage system constructed in accordance with the provisions under section 487 of the Real Property Tax Law shall be applicable within its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, by the Board as follows:

Section 1. This Board hereby declares that, pursuant to New York State Real Property Tax Law 487(8), no exemption under New York State Real Property Tax Law 487(2) shall be applicable within its jurisdiction with respect to any energy generation or

storage system constructed in accordance with the provisions under section 487 of the Real Property Tax Law constructed after the effective date of this resolution.

Section 2. Upon adoption of this resolution, the District Clerk is hereby directed to file copies of this resolution with the President of the New York State Energy and Research Development Authority, the New York State Tax Department Office of Counsel, and the County’s office of Real Property Tax.

Section 3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

- Jeffrey West..... Voting YES
- Daniel Dupee II Voting YES
- Sandra Young Klindt Voting YES
- Brien Spooner..... Voting YES
- Jamie Lee Voting YES
- Albert Romano, Jr..... Voting YES
- Natalie Hurley..... Voting YES

The resolution was thereupon declared duly adopted.

CERTIFICATION

I, Debra L. Bennett, Clerk of the Board of the General Brown Central School District, DO HEREBY CERTIFY:

1. That I have compared the foregoing resolution of the Board of Education of the General Brown Central School District, adopted the 9th day of April, 2018, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to, and
2. That all members of the Board of Education of said school district had due notice of said meeting, and
3. That, pursuant to §103 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Board of Education of the General Brown Central School District, Dexter, New York this 9th day of April, 2018.

Signed: _____
Debra L. Bennett
Clerk of the Board of Education

[SEAL]

(G) Board Discussion / Action - ***A petition being presented representing Dexter Free Library*** requesting that a proposition be included on the ballot for the School Budget Vote on May 15, 2018 as follows:

BE IT RESOLVED that pursuant to Education Law, Section 259, the Board of Education of the General Brown Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$5,000 (in addition to the current annual appropriation of \$36,500 for a total of \$41,500 annually), which shall be paid to the Dexter Free Library for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the General Brown Central School District.

Motion for approval was made by Brien Spooner, and seconded by Sandra Klindt, with motion approved 7-0.

(H) Board Discussion / Action - Approval of ***Committee on Special Education Reports***
Motion for approval was made by Jamie Lee, and seconded by Natalie Hurley, with motion approved 7-0.

(I) Board Discussion - Budget discussion regarding the Proposed Spending Plan for the 2018-2019 school year.

(J) Board Action - ***Adoption of the Proposed Spending Plan for the 2018-2019 school year:***

BE IT RESOLVED, that the General Brown Central School District Board of Education takes action to approve the **Proposed Spending Plan for the 2018-2019 school year, resulting in a 1.86% increase in the tax levy, in an amount not to exceed \$22,849,750 and to raise the taxes thereof.**

Motion for approval was made by Brien Spooner, and seconded by Albert Romano, with motion approved 7-0.

9. ITEMS FOR BOARD ACTION - PERSONNEL

Motion for approval was made by Sandra Klindt, and seconded by Jamie Lee, with motion approved 7-0.

(A) Retirements as listed: none

(B) Resignations as listed:

Name	Position	Effective Date
Lauren Going	4-Hour Bus Driver	April 6, 2018

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Julie A. Keggins	Substitute Teacher	\$85 per day	n/a	4/10/2018

(D) PAID Coaching Appointments as listed:

Name	Spring 2017-2018 Sports	Coaching Certification	Effective Date
Robert Pickeral	Modified Boys Lacrosse Assistant	Temporary Coaching 1 st Renewal****	Emergency appointment date 3/19/2018

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

10. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

Motion for approval was made by Sandra Klindt, and seconded by Daniel Dupee, with motion approved 7-0.

(A) FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- Julie A. Keggins - Substitute Teacher
- Robert Pickeral - Coach

11. SUPERINTENDENT’S REPORTS

(A) Business Official - Mrs. Smith

(B) Superintendent - Mrs. Case shared information regarding Threat Assessment Training; Senior Citizen Brunch; End of Year Breakfast/Luncheon for Retirees; CRASE Training May 10th and PIVOT Awareness Training to be held May 16th.

12. CORRESPONDENCE & UPCOMING EVENTS as provided

13. ITEMS FOR NEXT MEETING(S)

- **Wednesday April 18, 2018:**
 - **Special Meeting** - Beginning at 7:00 a.m. in the District Conference Room for the purpose of the BOCES Vote/Election and approval of the 2018-2019 Property Tax Report Card
- **Monday May 7, 2018:**
 - **Regular Monthly Meeting** - Beginning at 5:30 p.m. in the General Brown Room
 - **Annual District Meeting / Budget Hearing** - Beginning at 6:15 p.m. in the Auditorium

14. PROPOSED EXECUTIVE SESSION

- A motion is requested to enter executive session for the discussion of the employment history of 2 particular individuals. Motion for approval was made by Natalie Hurley, and seconded by Brien Spooner, with motion approved 7-0. Time entered: 6:24 p.m.

— Mrs. Bennett was excused from the meeting at 6:24 p.m. The following motions were provided by Mrs. Smith.

15. ADJOURNMENT OF EXECUTIVE SESSION

- A motion is requested to adjourn the executive session and reconvene the regular meeting. Motion for approval was made by Brien Spooner, and seconded by Jamie Lee, with motion approved 7-0. Time adjourned: 7:27 p.m.

16. ADJOURNMENT OF REGULAR MEETING

- There being no further business or discussion, a motion is requested to adjourn the regular meeting. Motion for approval was made by Jamie Lee, and seconded by Natalie Hurley, with motion approved 7-0. Time adjourned: 7:27 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated April 9, 2018